

Treatment of personal details according to Legislative Decree no. 196/2003

Privacy Policy and personal data processing

At ECO Certificazioni S.p.A we aim to protect our internet site www.ecocertificazioni.eu users' privacy and work to guarantee treatment of personal details is made in respect of rights, fundamental freedoms as well as dignity of people, with particular reference to privacy and personal identities. In carrying out our services and answering your requests, we will necessarily take possession of personal data and information: we thus intend to herein illustrate purposes and modalities of the treatment of provided details according to Legislative Decree no. 196/2003.

Data processing source, nature and purpose

The firm collects through its internet site www.ecocertificazioni.eu personal data, retaining and using e-mail addresses and information solely to answer your queries and to carry out requested services and performances, as well as to evaluate professional characteristics of those who send their curricula to our Human Resources.

Details voluntarily provided by users

Optional, explicit and voluntary mailing to the address provided on this site allows subsequent e-mail entry, necessary to answer requests, as well as all other personal details inserted in the message.

Communication limits or data disclosure

The firm will not release or communicate to third parties personal data collected through its site www.ecocertificazioni.eu.

Curriculum Vitae (CV): purpose

Through the e-mail address on our site you have the possibility to send your CV and apply for a position with our HR Department. Data provided will be treated by the firm solely to evaluate your professional profile with modalities strictly referred to the selection of candidates to be inserted in the firm's personnel.

Some of the data provided may be of confidential nature according to art. 4, lett. d), D.lgs. 196/03 (health, religion, political opinion, etc), and will be used by the firm only with your expressed and written consent. For your convenience, we have herein reproduced the formula of consent you should state and sign on your CV when containing confidential details. When not bearing said consent, all data will be immediately cancelled.

Curricula will be retained for 12 months and subsequently destroyed. After this term, if you are still interested in applying for a position, you need to send a new CV.

Policy holder for the treatment of personal data

Holder for the treatment of personal details is ECO Certificazioni S.p.A., legally based in Via Mengolina 33, Faenza (RA).

Data controller

ECO Certificazioni S.p.A., policy holder, has appointed Ing. Carlo Farina as person in charge of the treatment.

Security of personal data

Personal data object of treatment will be preserved as to minimize, by means of appropriate preventive safety measures, risks of destruction or accidental loss of the data, non-authorized access, non-allowed or non-compliant treatment.

Data processing location

All treatments connected to web services of this site are looked for and known only by the firm's employees in charge of the treatment, and by designated occasional maintenance experts.

Types of data processed:

Navigation data

In the normal course of events, the information systems and software procedures used to run this website acquire some personal data implicitly transmitted in the use of Internet communication protocols. Such information is not collected in order to be associated with specific, identified subjects, but, by their very nature, they could enable you, as a user, to be identified by means of processing and associations with data held by third parties. This category of data also includes IP addresses or the domain names of the computers you use to log onto the site, the URI (Uniform Resource Identifier) addresses of the resources requested, the time of the request, the method used to submit the request to the server, the size of the file obtained in response, the numerical code indicating the state of the response given by the server and other parameters associated with your I.T. environment and operating system. Such data are used solely for the purpose of receiving anonymous statistical information about the use of the site and to check that it is working properly and they are deleted immediately after processing. The data in question could be used to ascertain responsibility in the event of any information technology offences suffered by our website.

Cookies

A cookie is a text element that is only entered into a computer hard disk subject to authorization. The purpose of these cookies is to slim down the analysis of web traffic or to signal when a specific site is visited and they enable web applications to send information to individual users. None of your personal data is intentionally acquired by the site. Cookies are not used to transmit personal information, nor are any kind of session or persistent cookies or any user tracking systems used. They are automatically removed at the end of the user's navigation.

Optional data conferral

In addition to spontaneously transmitted data, users are free to confer their own personal data when requesting informative material or other types of services offered by the firm or to send your CV. Refusal to provide such data may make it impossible for us to meet your requests.

Processing

Personal data are processed with manual and electronic means for as long as is necessary to achieve the purposes for which they have been collected. In addition, specific security measures are observed to prevent loss of data, illegal or improper usage and unauthorized access.

Rights as to Section 7 of Legislative Decree no. 196/2003

1. Interested parties are entitled to be informed at any time about the existence of their personal details, even when still to be registered, and to obtain communication in intelligible form.
2. Interested parties have the right to obtain:
 - a) the origin of the personal details;
 - b) data collection purpose and processing;
 - c) logic applied when processing is carried out with electronic means;
 - d) ID details of the holder and designated controller according to article 5, comma 2;
 - e) subjects or categories of subjects to whom personal data can be communicated as designated delegates on the State territory, appointed or represented.

3. Interested parties are entitled to:

- a) ask for data to be supplemented, updated or corrected;
- b) to have data deleted, turned into anonymous form or blocked, if they have been processed in infringement of the law, including those where conservation is not necessary for the purpose data were collected or processed;
- c) obtain a statement that operations at points a) and b) have been transmitted, also as for their content, of those whom data have been disclosed or communicated, except when said attainment is impossible or implies a use of means clearly disproportioned compared to the right protection.

4. Interested parties have the right to object, entirely or partly:

- a) on legitimate grounds to personal data being processed, although pertaining to the purpose;
- b) to personal data being processed for the submission of promotional material or direct selling or for market researches or commercial communication.

IMPORTANT:

Your consent to the processing of common personal details is not necessary for purposes strictly connected to the services offered by the firm and requested by you.

Your consent is necessary to allow ECO Certificazioni to process possible confidential data inserted in your CV. Therefore, when sending a CV containing this type of data to ECO Certificazioni S.p.A., Via Mengolina 33, Faenza (RA), please enclose your written consent using the following sentence:

"I _____ have read the information document according art. 13 of D. Lgs. 196/03, as reported in the privacy policy of the web site www.ecocertificazioni.eu, and authorize ECO Certificazioni S.p.A. to process confidential data in my CV for the evaluation of my professional profile, for the selection of personnel."